

Certification Section	Tadqeeq Conformity Certification Services Exhibit – Certification scheme	No.	TAD-SCC
		Rev. No.	01
		Date	24-09-2023
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Introduction

TADQEEQ is leading Omani company specialized in providing product certification services which is authorized by Directorate General of Standardization and Metrology (DGSM). We have practical and scientific expertise and have extensive experiences and deep understanding of local, regional, and international standards related to quality and risk management. DGSM give the responsibilities to issue the Conformity of Certificate for several product including cosmetics and personal care in order to clear the product through Invest Easy and Bayan platform .

1.0 Scope of the Scheme, including the Type of Products covered and Type of Product Certification Scheme

This document describes a system for the Evaluation and Certification of Cosmetics and personal care products.

This Scheme is operated under the ownership of **Tadqeeq Conformity Certification** and is bound to

be followed by **TADQEEQ** and its Client.

The Scheme is prepared based on the guidelines given in ISO/IEC 17067, Type 1a, to comply with therequirements of ISO/IEC 17065. The detail Scope of Accreditation is as below: -

Product / Process / System covered under the Scope	Requirement of DGSM	Normative Document(s) [Standard(s)/ Regulation(s)]
Cosmetic and personal care	Ref: DGSM-CPS	GSO 1943:2021

2.0 External References (Including the Reference Standards used in the Product Certification)

Management System Standards	
ISO/IEC 17000	Conformity Assessment – Vocabulary and General Principles
ISO/IEC 17065	Conformity Assessment – Requirements for bodies Certifying Products, Processes and Services
ISO/IEC 17067	Conformity Assessment – Fundamentals of Product Certification and Guidelines for Product Certification Schemes
ISO/IEC TR 17026	Conformity Assessment – Example of a Certification Scheme for Tangible Products

3.0 Terms and Definitions

For the purposes of this document, the definition is as below for better understanding:

- Client** – Organization or Person responsible to a Certification Body for ensuring that

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Certification Requirements, including **Product Requirements**, are fulfilled

- **Consultancy** – participation in
 - the designing, manufacturing, installing, maintaining, or distributing of a Certified Product or a Product to be Certified, or
 - the designing, implementing, operating, or maintaining of a Certified process or a process to be Certified, or
 - the designing, implementing, providing, or maintaining of a Certified Service or a Service to be Certified.
- **Evaluation** – combination of the Selection and Determination functions of Conformity Assessment Activities
- **Product** – result of a Process
- **Process** – set of Interrelated or Interacting Activities which transforms inputs into outputs
- **Service** – result of at least one activity necessarily performed at the interface between the Supplier and the Customer, which is generally intangible
- **Certification Requirement** – specified requirement, including Product requirements, that is fulfilled by the Client as a condition of establishing or maintaining Certification
- **Product Requirement** – requirement that relates directly to a Product, specified in standards or in other Normative Documents identified by the Certification Scheme
- **Certification Scheme** – Certification system related to specified Products, to which the same specified requirements, specific rules and Procedures apply
- **Scope of Certification** – identification of
 - the Product(s), process(es) or service(s) for which the Certification is granted,
 - the applicable Certification Scheme, and
 - the Standard(s) and other Normative Document(s), including their date of publication, to which it is judged that the Product(s), Process(es) or Service(s) comply
- **Scheme Owner** – Person or Organization responsible for developing and maintaining a specific Certification Scheme
- **Certification Body** – third-party Conformity Assessment Body operating Certification Schemes
- **Impartiality** – presence of objectivity

4.0 Abbreviations

The abbreviations used in this Certification Scheme are as follows: -

Abbreviation	Full Name		
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ASTM	American Society for Testing and Materials		
BIS	Bureau of Indian Standards		
BS	British Standards		
CA	The Concession Agreement entered into between the Concessionaire and the Government		
CC	Central Computer		
CCH	Central Clearing House		
CENELEC	European Committee for Electro technical Standardization		
IS	Indian Standard		
ISA	Independent Safety Assessor		
ISO	International Standards Organization		
IT	Information Technology		
JIS	Japanese Industrial Standards		

5.0 Duties and Responsibilities

TADQEEQ fulfills the requirements of ISO/IEC 17065 and will ensure that the Certification Scheme(s) for Product Certification, are controlled and operated so as to ensure, amongst other things, that they are impartial, and that decisions taken and implemented at all levels, including Management and Committees, are free from commercial or other pressures that may prevent the objective provision of Certification Services. The Certification Scheme is designed based on ISO/IEC 17067.

Ensure that information obtained during the Certification Process, from sources other than the Client, is not disclosed to anyone without the written consent of the individual concerned, except where the law of land requires such information to be disclosed.

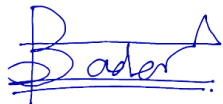
6.0 Objectives of Product Certification

The fundamental Objectives of Product Certification are: -

- to address the needs of Consumers, Users and, more generally, all Interested Parties by giving confidence regarding fulfillment of specified requirements.
- to demonstrate to the market that their Product has been attested to fulfill specified requirements by an impartial third-party body.

Product Certification provides the following:

- Confidence for those with an interest in fulfilment of requirements, and
- Sufficient value so that suppliers can effectively market Products.

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7.0 Certification Scheme

The Certification Scheme is designed based on Type 1a as per the ISO/IEC 17067. The

Scheme covers: -

Apply the application,

The importer shall submit the application as per the DGSM requirement Ref: TAD-AF

Review

Examine the conformity requirements obtained during the determination stage, to determine whether the product is in conformity or not.

Decision on Certification

Granting, Maintaining, Extending, Reducing, Suspending, Withdrawing Certification

Attestation, Licensing

- Issuing a Certificate of Conformity or other statement of Conformity (attestation)
- Granting the right to use Certificates or other statements of Conformity

8.0 Sequence of Certification Cycle

The followings are the sequence of Certification Cycle, which are followed on day-to-day basis: the client submits all the required files such as the test report, labeling and the manufacturer's certificate of composition through either the email or the TADQEEQ software.

The conformity engineer checks all the documents to ensure that the tests are complying with the regulation requirements to issue the Certificate of Conformity.

8.1 Application for Certification

The Client has to provide the following Information to TADQEEQ:

- Legal name of the Applicant, Address of its Registered Office, Contact Details
- Business Address and Contact Details
- Manufacturer Details
- Designation of Product(s) for which Certification is requested
- Description of Product(s), including Technical Specifications,
- Standard(s) and other Normative Document(s) to which Certification is requested: number, title, year of issue
- Manufacture of Product(s)
- Place(s) (physical address(es)) of Manufacture of the Product(s)
- Name and Title of Person responsible for Product Quality
- Certification and Licensing Agreements
- Declaration of willingness, on satisfactory completion of Evaluation, to conclude the applicable Certification agreement and licensing agreement, if not previously concluded
- Signature

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8.2 Certification Process

8.2.1 Initial Review

After receiving the application from the importer / Manufacturer , The company start the initial review through application review for cosmetics product certification Ref: TAD-AFC by Application reviewer (Product Certification Assessor / Certification Manager) and approve the application.

Code	TAD-AFC	TADQEEQ Certification Application for Certification Cosmatic & Personal Care application Form
Revision	00	
Date	24/08/2023	
Issue	1	
Date		

Ref No: TAD-AFC-00			
Country Destination			
<input type="checkbox"/> Sultanate of Oman	<input type="checkbox"/> Others: _____	<input type="checkbox"/> Others: _____	<input type="checkbox"/> Others: _____
Application For:		Other Information	
NEW <input type="checkbox"/>	RENEWAL <input type="checkbox"/>	REVISION <input type="checkbox"/>	Certificate of Conformity to be collected by: <input type="checkbox"/> Exporter <input type="checkbox"/> Importer
Certificates of Conformity <input type="checkbox"/>		<input type="checkbox"/> Manufacturer	
Applicable Standards: GSO 1849:2021		Applicable regulation/ Scheme: TAD-SCC	
Country of origin:			
Trade Parties - Seller (Exporter) Details:		Trade Parties - Importer/Buyer Details	
Name		Name	
Address		Address	
Telephone		Telephone	
Fax		Fax	
Email		Email	
Contact Person		Contact Person	
Comm. Registration No. (OIM only)		Co. TIN No.	
Trade Parties - Supplier <input type="checkbox"/> / Manufacturer <input type="checkbox"/> (if diff. from Seller)		Place of Inspection Details (if Applicable)	

8.2.2 Technical Evaluation

After approval of the application review form, the required documents are uploaded via e-mail or the official website of the company.

The Product Certification Assessor / Certification Manager performs a preliminary review of the documents and fills in the Technical Evaluation Report Ref: TAD-CCP Form before the conformity process, to ensure that all requirements are valid in order to save time and effort.

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Code: TAD-2024	Tadqeeq LLC		
Revision: 01	PE – Cosmetics and personal care		
Issue: 01			
Issue: 1/20/2023			

No: TADXXXX-XXX

Evaluation Report for Perfumes and Cosmetic Products

Application No.: _____ Date of Evaluation: _____
 Submission Date: _____ Evaluated By: _____

1. Client Details:

Name: _____
 Address: _____
 Tel: _____
 Fax: _____
 Email: _____

2. Product Details:

Name: _____
 Brand: _____
 Model: _____
 Product Description: _____
 Product classification: _____
 Specific standard (if any product classification): _____

3. Document Review Report:

No.	Description	Comments
1.	Documents available as per requirements of Tadqeeq LLC Scheme	<input type="checkbox"/>
Remarks: _____		

4. Assessment Report (As per relevant Clause of ISO 1943:2012)

Technical Documents

Accredited Lab Test Report	<input type="checkbox"/> YES	Test Report No.:	_____
		Issuance Date:	_____
		Accredited Lab:	<input type="checkbox"/> ISO 17025 <input type="checkbox"/> Recognized by the Government <input type="checkbox"/> Others: _____
		Accreditation Body:	_____
<input type="checkbox"/> NO	Test Report No.:	_____	
	Issuance Date:	_____	
	Other Evidence of Compliance:	<input type="checkbox"/> Subcontractor Lab (Compliant as per ISO 17025) <input type="checkbox"/> Recognized by the Government <input type="checkbox"/> Others: _____	
	Sampling done:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	

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8.2.3 Review

Once all evaluation activities are completed, the documents are reviewed by the Product certification Assessor / Certification Manger then the form is completed with the review decision whether the application is in conformity or not, to be forwarded to the **Product Certification Assessor / Certification manager** for final decision.

9. Certification Review:

<input type="checkbox"/> Recommendation of approval of Product certification <input type="checkbox"/> Recommendation of rejection of Product certification Reviewer's Name: Signature: Date:
--

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8.2.4 Decision

When the outcome of the review is positive, a decision is made to grant Certification. When the outcome of the review is negative, a decision is made not to grant Certification. The Client is informed with the reasons for the negative decision. The decision is made by a Product Certification Assessor / Certification manager who has not been involved in the Evaluation Activities. The Review and Decision may be made by the same person or group of persons depending upon the situation. The decision of certification filled by The product Certification Assessor/Certification Manger:

10. Certification Decision :

<input type="checkbox"/> Grant Product certification
<input type="checkbox"/> Not to Grant Product certification
Decision Maker Name:
Signature:
Date:

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8.2.5 Attestation

Following the decision to grant Certification, **TADQEEQ** issues a statement of Conformity.

Under this Scheme, the statement of Conformity is in the form of a Certificate.

In addition, the Certified Client may place the Scheme's Certification Mark on the Product subject to a Licensing Agreement being entered into with **TADQEEQ**.

8.3 Licensing Use of Certificates and Marks of Conformity

8.3.1 General

The use of the Certificate and Mark of Conformity is controlled through conformity of certificate issued by **TADQEEQ** to each Organization which uses them on, or in conjunction with, Certified Products.

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The Organization holding the conformity of certificate (referred to in this clause as the Licensee) may be different from the Client to which the Certificate was issued. Circumstances under which a different Organization might be involved include the following:

- (a) the Client sub-contracts the manufacture of the Product, including the placing of the mark on the Product, to another Organization (the Manufacturer would need to be a Licensee)
- (b) a Customer of the Client applies its own label, including the mark, to the Product under an agreement with the Client (the customer would need to be a Licensee)
- (c) other cases.

In all cases, the Client ensures that **TADQEEQ** has access to the Licensee’s premises for the purposes of Evaluation as agreed.

8.3.2 Mark of Conformity

Not currently applicable for DGSM.

8.4 Suspending or Withdrawing a conformity of certificate

8.4.1 Suspension

The applicability of the conformity of certificate to a specific Product may be suspended for a limited period, for example in the following cases:

- (a) if it shows that the Corrective Action taken on the Non-Conformity issued is not effective or satisfactorily discharged,
- (b) if a case of improper use of the Certificate or the Mark (e.g. misleading publications or advertisement) is not solved by suitable retractions and appropriate Corrective Actions by the Licensee
- (c) if there has been any other contravention of the Product Certification Scheme or the Procedures of the Scheme

8.4.2 Withdrawal

Apart from the Suspension of the conformity of certificate is withdrawn in the following cases:

- (a) if the Licensee fails to comply with the due settlement of Financial Obligations
- (b) if there is any other contravention of the Licensing Agreement
- (c) if inadequate measures are taken by the Licensee in the case of Suspension.

In the above cases, **TADQEEQ** has the right to withdraw the conformity of certificate by informing the Licensee in writing concerning the specification of a time limit.

Furthermore, the conformity **of certificate** may be withdrawn in the following cases:

- if the conformity of certificate does not wish to maintain the conformity of certificates.
- if the Standard or Rules are changed and the Licensee either will not or cannot ensure

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Conformity with the New Requirements;

- if the Product is no longer made or the conformity of certificate goes out of business;
- on the grounds of other provisions specified in the certification Agreement.

9.0 Publicity by Client

The Client has the right to publish the fact that:

- (a) an identified Product has been Certified
- (b) the Client has been authorized to use a valid Certificate of Conformity,

In every case, the Client takes sufficient care of its publications and advertising so that no confusion arises between Certified and Non-Certified Products.

The Client does not specify any function or make any claim or the like in user information that could lead purchasers to believe that performance of the Product or its use is covered by the Certification when in fact it is not.

In this example the Scheme requires **TADQEEQ** to approve instruction books, manuals and other user information accompanying the Product.

10.0 Changes affecting the Certification

10.1 Changes to Product Requirements

When a standard or another Normative Document that is part of the Certification Requirements is changed, there are a number of factors that have to be considered when fixing up the date on which the New Product Requirements of the changed document will come into force (effective date reflecting the transition period).

The effective date of obsolescence of a Standard or other Normative Document is communicated by **TADQEEQ** to all applicable Clients to allow them adequate time to take appropriate action.

In those cases when the Standard development Organization responsible for the Standard or other Normative Document defines the transition period until which the superseded document is valid, this date defines the obsolescence of the superseded document unless otherwise stated by law or by the Scheme.

Further factors that are considered when choosing the effective date include, but are not necessarily restricted to, the following:

- (a) Compliance with Regulations or Contractual Obligations;
- (b) the urgency of complying with revised Health, Safety, or Environmental Requirements;
- (c) the length of time and financial costs for retooling and manufacturing a Product complying with the revised requirements;
- (d) the extent of stock on hand and whether it can be reworked to meet the revised requirements;
- (e) avoidance of unintentional commercial advantage given to a particular manufacture or design;

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(f) Operational constraints of **TADQEEQ**.

10.2 Changes to Scheme Requirements

The changes in the Scheme requirements, such as: -

- (a) test and examination Procedures where these are not contained in the standards or other Normative Documents that specify the Product Requirements
- (b) conditions for Licensing of the Certification mark
- (c) Qualification criteria and Procedures for Conformity Assessment bodies participating in the Scheme.

10.3 Changes by Client

The Client informs **TADQEEQ** about any intended modification to the Product, which may affect the Conformity of the Product. **TADQEEQ** determines whether the announced changes require another Initial Testing and Assessment or other further investigations. In such cases, the Client is not permitted to release Products under the Certificate resulting from such changes until **TADQEEQ** has notified the Client accordingly.

If the Client wishes to apply the Certification to additional types of Products, but to different specified requirements, or if the Client wishes to apply for an extension of the Certification to cover an additional facility that is not covered by the earlier License, it will be necessary to perform only those parts of the Original Application Procedure which do not cover the new circumstances.

11.0 Confidentiality

TADQEEQ is responsible for ensuring that Confidentiality of Information is maintained by its Employees and those of its Sub-Contractors concerning all information obtained as a result of their contacts with the Client; this applies also to information obtained at the application stage.

12.0 Impartiality

TADQEEQ is responsible for ensuring that impartiality as per **TADQEEQ** Impartiality policy

13.0 Product Liability

In this Scheme, all questions related to Product Liability are dealt with on the basis of the relevant Legal System(s).

14.0 Complaints and Appeals

The Client has a right to complain to **TADQEEQ** about aspects of the service provided. The Client may also appeal to **TADQEEQ** against its decisions on issuing, maintaining, extending, suspending and withdrawing Certification. All the Complaints and Appeal will be entertained as per the defined Procedure.

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15.0 Contents of Certificate of Conformity

The following information's are provided in the Certificate of Conformity as a minimum;

- Certificate Number
- Name and Address of **TADQEEQ**
- Name of Client
- Statement of Conformity, including:
 - ✓ Name and Unique Designation(Trade Mark) of Product,
 - ✓ Manufacture Name, Country of origin
 - ✓ Product description
 - ✓ Applicable Standard(s) and other Normative Document(s) (including test report number)

16.0 If applicable, reference to the Accreditation or Recognition Status of **TADQEEQ** (Means status of ISO/IEC 17065 Accreditation)

- Date of Expiry of Certificate (if necessary)
- Date of Issue of Certificate
- Legally binding Signature(s) of Person(s) authorized to sign on behalf of **TADQEEQ**

17.0 Reference

17.1 "ISO/EC 17065 Conformity assessment – Requirements for bodies certifying products, processes and services"

17.2 TAD-PR Procedure for granting, for maintaining, for extending or reducing the scope of, for suspending, for withdrawing or for refusing certification"

18.0 Formats / Exhibits

18.1 TAD-AFC - Cosmetic & Personal Care application Form

18.2 TAD-CCP - Checklist Cosmetics & Personal care

18.3 DGSM-CPS

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قرار وزاري

رقم ٢٠٢١/١٩٩

باعتبار مواصفة قياسية خليجية مواصفة قياسية عمانية ملزمة

استنادا إلى المرسوم السلطاني رقم ٢٠٢٠/٩٧ بتعديل مسمى وزارة التجارة والصناعة إلى وزارة التجارة والصناعة وترويج الاستثمار وتحديد اختصاصاتها واعتماد هيكلها التنظيمي، وإلى القرار الوزاري رقم ٢٠١٩/١٢٨ باعتبار مواصفة قياسية خليجية مواصفة قياسية عمانية ملزمة، وبناء على ما تقتضيه المصلحة العامة.

تقرر

المادة الأولى

تعتبر المواصفة القياسية الخليجية رقم (١٩٤٣ GSO) الخاصة بمتطلبات السلامة في مستحضرات التجميل ومنتجات العناية الشخصية، مواصفة قياسية عمانية ملزمة.

المادة الثانية

تفرض غرامة إدارية لا تتجاوز (١٠٠٠) ألف ريال عماني على كل من يخالف أحكام هذا القرار، وتضاعف الغرامة في حال تكرار المخالفة.

المادة الثالثة

يلغى القرار الوزاري رقم ٢٠١٩/١٢٨ المشار إليه، كما يلغى كل ما يخالف هذا القرار، أو يتعارض مع أحكامه.

المادة الرابعة

ينشر هذا القرار في الجريدة الرسمية، ويعمل به بعد انقضاء (٦) ستة أشهر من تاريخ نشره.

صدر في: ١١ من جمادى الأولى ١٤٤٣هـ

الموافق: ١٦ من ديسمبر ٢٠٢١م

قيس بن محمد بن موسى اليوسف
وزير التجارة والصناعة وترويج الاستثمار



إجراءات الموافقة على مستحضرات التجميل ومنتجات العناية الشخصية	نوع الوثيقة
د م - ك - أ م - 1 - 2022	المرجع
2023/01/8 م	الإصدار
2023/06/01 م	تاريخ النفاذ

الاعتماد

عماد بن خميس الشكيلي
مدير عام المواصفات والمقاييس
2023/01/08 م

مراقبة التعديلات

وصف التعديل	عدل من	تاريخ الاصدار	رقم الإصدار
-	-	2023/01/08 م	02



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قائمة مستحضرات التجميل ومنتجات العناية الشخصية المحدثة الخاضعة بدءاً من 1 يونيو 2023م

List of updates regulated cosmetics & personal care products since 1 June 2023

رمز النظام المنسق HS code	المنتجات Products	
33049990	<ul style="list-style-type: none"> 1. Leave on cosmetic products and personal care products which is intended to be applied on the skin (face , body, hands, feet , external genital organs act...) 	<ul style="list-style-type: none"> • منتجات التجميل والعناية الشخصية (لغير الشطف) الموجهة للاستعمال على البشرة (الوجه ، الجسم ، اليد ، الأقدام ، الأعضاء التناسلية الخارجية)
	1. Creams with exceptions of cream for make-up creams such as foundation	1. الكريم باستثناء الكريم الخاص بالمكياج مثل كريم الأساس
	2. Lotions \ emulsion	2. اللوشن/ المستحلب
	3. Butter \ balm	3. الزبدة / الهلام
	4. oil	4. الزيوت
33049990	5. Products for external intimate hygiene	5. منتجات نظافة المناطق الحساسة الخارجية
-	<ul style="list-style-type: none"> • Products for care of the teeth and mouth 	<ul style="list-style-type: none"> • منتجات العناية بالفم والأسنان
33061010	6. All types of Toothpaste	6. معاجين الأسنان بكافة أنواعها
33069010	7. All types of mouthwash & breath freshener.	7. منتجات غسل الفم وتعطير رائحته بكافة أنواعها
-	<ul style="list-style-type: none"> • Care products intended for use on hair (head, face , bread) 	<ul style="list-style-type: none"> • المنتجات الموجهة للاستعمال على الشعر (الرأس ، الوجه ، اللحية)
33059030	8. Different types of hair dyes (black, brown, other color)	8. صبغات الشعر بأنواعها المختلفة (اللون الأسود واللون البني وأي لون آخر)
33052000	8. Hair straightener \ Relaxer	9. منتجات فرد وتثبيت الشعر
33049990	9. Bleaching products	10. منتجات التثقيب
33051000	10. Shampoo	11. الشامبو
33079010	11. Chemical hair depilatories	12. مزيلات الشعر الكيميائية
33042000	12. Eye Kohl	13. كحل العين
33049920	13. All types of sunscreen products	14. منتجات الوقاية من الشمس بكافة الأنواع
33072000	14. all types of deodorant & antiperspirant	15. مزيلات ومضادات العرق بكافة الأنواع



General Condition	شروط عامة
1. The applicant company must be licensed to import and sell cosmetics and personal care products .	1. يجب أن تكون الشركة المتقدمة حاصلة على ترخيص يخولها بإستيراد وبيع مستحضرات التجميل ومنتجات العناية الشخصية .
2. The procedure in this document are applicable to the products listed in the table below.	2. تطبق الإجراءات المذكورة في هذه الوثيقة على كافة المنتجات الواردة في الجدول أدناه.
3. Only the products mentioned in this document are subject to conformity assessment procedures* *The products that requires obtaining approval from the General Directorate for Standardization and Metrology.	3. المنتجات المذكورة في هذه الوثيقة هي فقط الخاضعة لأجراءات التحقق من المطابقة* *المنتجات التي يتطلب إستيرادها وتسويقها الحصول على الموافقة من المديرية العامة للمواصفات والمقاييس
4.The company must obligate with the all requirements in Technical Regulation No. 1943 regarding "safety requirements in cosmetics and personal care products "	4. تلتزم الشركة بإستيفاء كافة المتطلبات المنصوص عليها في اللائحة الفنية رقم 2021/1943 الخاصة بمتطلبات السلامة في مستحضرات التجميل ومنتجات العناية الشخصية .
5. Ingredients used in cosmetics and personal care products must meet the restrictions in the latest update of the European regulation EC No. 1223/2009	6. يجب أن تستوفي المكونات المستعملة في مستحضرات التجميل ومنتجات العناية الشخصية القيود المفروضة وفقا لأخر تحديث للنظام الأوربي (EC. No 1223/2009)
6. The company must submit the test report according. Appendix 1	7. تلتزم الشركة بتقديم تقرير الاختبار محتويا الفحوصات المطلوبة وفقا لنموذج المعد في هذه الوثيقة .



خطوات الحصول على الموافقة لمستحضرات التجميل ومنتجات العناية الشخصية

الخطوة الأولى : الحصول على شهادة المطابقة

(تتكرر عند إنتهاء صلاحية الوثائق)

- تصدر شهادة مطابقة واحدة للمنتجات من نفس الفئة ونفس العلامة التجارية من إحدى جهات منح شهادات المطابقة المحلية المسجلة فقط في مكتب الاعتماد بالمديرية العامة للمواصفات والمقاييس ويمكن التواصل معهم على الأرقام (24774855 & 24774754) أو على البريد الإلكتروني (omani.accredit@gmail.com)
- 1. تصدر شهادة المطابقة (السارية لمدة عام من تاريخ الأصدار أو بإنهاء صلاحية تقرير الاختبار) وذلك بتقديم المستندات التالية:
 - 1.1 تقارير إختبار (سارية لمدة عامين من تاريخ الاصدار) من مختبرات **محلية** مسجلة بالمديرية حاصلة على الاعتماد في المواصفة الدولية (آيزو 17025) الخاصة بالمتطلبات العامة لكفاءة مختبرات الفحص والمعايرة في مجال مستحضرات التجميل ومنتجات العناية الشخصية ، مع إمكانية النظر في إستثناء بعض الحالات حسب تقييم المديرية.
 - 2.1 بطاقة البيانات الإيضاحية للمنتج وفقا لبند البيانات الإيضاحية للأئحة الفنية رقم 1943 الخاصة بـ " متطلبات السلامة في مستحضرات التجميل ومنتجات العناية الشخصية "
 - 3.1 شهادة مختومة من الصانع تبين المكونات الداخلة لكل مستحضر مع نسبتها ووظيفتها.



الخطوة الثانية : التقديم عبر بوابة استثمر بسهولة

(تكرر عند انتهاء صلاحية الوثائق)

تقديم شهادة المطابقة السارية عبر بوابة استثمر بسهولة التابعة لوزارة التجارة والصناعة وترويج الاستثمار عبر الموقع الإلكتروني <https://www.business.gov.om/ieasy/wp/en>

الخطوة الثالثة :تقديم المستندات التالية عبر نظام النافذة الإلكترونية الواحدة (بيان) عبر الموقع)
وتكرر عند إستيراد كل شحنة)

<https://www.customs.gov.om/dgcportal/ar/home/>

1. إقرار المستورد بالمطابقة (متاح لدى المديرية)
2. فاتورة الشراء مختومة وموقعة.
3. تصريح الموافقة على الأستيراد الحاصل عليه من بوابة استثمر بسهولة الخاص بتصاريح مستحضرات التجميل الخاضعة والواردة في فاتورة الشراء .

في حالة عدم وجود أحد الوثائق المطلوبة عند وصول الشحنة في المنافذ الحدودية :

- 1- يتقدم المستورد بطلب مكتوب مرفقا به نسخة من فاتورة الشراء للإفراج المشروط (المؤقت) عن الشحنة متضمنا رقم فاتورة الشراء إلى دائرة المطابقة بالمديرية العامة للمواصفات والمقاييس ودفع الرسوم المقررة و قدرها (50 ريال عماني) وإرفاقه في نظام بيان بعد مراجعة الدائرة له.
- 2- قيام المستورد بتقديم الوثائق الغير مقدمة.
- 3- الموافقة على الأفراج النهائي عن الشحنة على ضوء الوثائق المقدمة بالقبول أو الرفض (في حالة الرفض يتم إعادة تصدير الشحنة مباشرة إلى مصدرها أو إتلافها بالتنسيق مع الجهات المعنية مع تحمل المستورد التكاليف)
- 4- تسديد الرسوم المقررة لفك التحريم عن الشحنة برسوم وقدرها (50 ريال عماني)



Steps of cosmetics & Personal care products approval

Step 1: obtain a certificate of conformity

(Repeat when documents expire)

- One certificate of conformity for the products of the same category and the same brand is issued by one of the local certification bodies registered only in the accreditation office of the General Directorate of Standard (contact them at Tel. No. 24774855/24774854 or E- mail omani.accredit@tejarah.gov.om)
- 1- certificate of conformity (valid for one year from the date of issue or the date of expiry of the test report) is issued by submitting following documents:

- 1.1 test reports (valid for 2 years from issue date) issued by **local** laboratories which must be registered by DGSM , accredited and certified in the international standard (ISO 17025 general requirements for the competence of testing and calibration laboratories) with the scope in cosmetics and personal care products. With the possibility of considering the exception of some cases according to the evaluation of this Directorate.
- 1.2 product label according to the Gulf Standard (GSO 1943) Safety Requirements in Cosmetics and Personal Care Products.
- 1.3 List of product ingredients issued by manufacture showing ingredients percentage and function.



Step 2: Apply for Permit via Invest Easy:

(Repeat when documents expire)

submitting the certificate of conformity (valid for one year from issue date) via invest easy portal
<https://www.business.gov.om/ieasy/wp/en>

Step 3: Submit the following documents via Custom Electronic System (Bayan):

(Repeat when importing each shipment)

The following documents must be attached to the Bayan system for the final approval of import:

- 3.1. The importer's declaration of conformity (available in DGSM)
- 3.2. The commercial invoice
- 3.3. Permit Certificate which you get from Invest Easy Portal for the products mentioned in the commercial invoice.



In the absence of one of the required documents when the the shipment arrive at the border

- 1- The importer submits a letter, attached with a copy of the commercial invoice, for the temporary release of the shipment, including the invoice number, to the Conformity Department of the General Directorate of Standards and Metrology, and pays the fees **(50 OR)** then attach it to a statement system after the department reviews it.
- 2- The importer should submit the unsubmitted documents (the importer take the all responsibility in the event of disposing of the shipment or part of it before obtaining the approval of the Directorate)
- 3- Approval of the final release of the shipment, in case of the documents submitted are rejected will be re-exported or destroyed with coordination with the concerned authorities)
- 4- Pay the fees for final release of consignment with a fee of **(50 OR)**.

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جدول يوضح أمثلة على فئات المنتجات

Example list of Product Category

فئة المنتجات Product Category	أمثلة على فئة المنتجات
كريمات الجلد Skin Cream	كريم مرطب ليلي ، كريم مرطب نهاري ، كريم مرطب للجسم ، كريم مرطب لليد ، كريم مرطب للقدم
	كريم تفتيح اليد ، كريم تفتيح الجسم ، كريم تفتيح القدم الخ
	كريم ضد التجاعيد للوجه ، كريم ضد التجاعيد اليد... الخ
	أخرى
لوشن الجلد Skin Lotion	لوشن مرطب ليلي ، لوشن مرطب نهاري ، لوشن مرطب للجسم ، لوشن مرطب لليد ، لوشن مرطب للقدم الخ
	أخرى
الزبدة Butter	زبدة للوجه ، زبدة لليد ، زبدة للقدم ، زبدة للجسم
	أخرى
الزيوت Oils	زيت للمساج ، زيت للوجه ، زيت الجسم الخ
	أخرى
منتجات نظافة المناطق الحساسة الخارجية Products for external intimate hygiene	غسول نسائي
	رغوة تنظيف نسائية
	أخرى
معاجين الأسنان Toothpaste	معجون أسنان ضد التسوس ، معجون للتبييض ، معجون للأسنان الحساسة
	جل تنظيف الأسنان
	أخرى
منتجات غسل الفم وتعطير راحته	غسول الفم التجميلي
	بخاخ الفم التجميلي



Others	أخرى	mouthwash & breath freshener.
All types of Black hair dyes	صبغة شعر أسود ودرجاته	صبغات الشعر Hair Dyes
All types of brown hair dyes	صبغة شعر بني ودرجاته	
Red , cupper, blond, white, purple hair dyes ect	صبغة شعر أحمر ونحاسي وأشقر و أبيض البنفسجي الخ	
Others	أخرى	منتجات فرد وتثبيت الشعر Hair straightener & hair Relaxer
Hair protein	بروتين الشعر	
Hair keratin	كيراتين الشعر	
Hair straightener cream	كريم فرد الشعر	منتجات التثقيب Bleaching products
Others	أخرى	
Hair bleaching cream	كريم تثقيب الشعر	
Hair bleaching powder	بودرة تثقيب الشعر	الشامبو Shampoo
Hair bleaching gel	جل تثقيب الشعر	
Others	أخرى	
Shampoo for normal hair, Shampoo for oily hair , Shampoo for dry hair , Shampoo for colored hair , Shampoo for anti-dandruff	شامبو للشعر العادي ، شامبو للشعر الدهني ، شامبو للشعر الجاف ، شامبو للشعر المصبوغ ، شامبو مضاد للقشرة الخ	مزيلات الشعر الكيميائية Chemical hair Depilatories
Others	أخرى	
Hair depilatories cream	كريم إزالة الشعر	
Hair depilatories paste	معجون إزالة الشعر	كحل العين Eye Kohl
Hair depilatories foam	رغوة إزالة الشعر	
Others	أخرى	
Eye pencil	قلم العين	منتجات الوقاية من الشمس sunscreen products
Eye powder	بودرة العين	
Eye gel	جل العين	
Others	أخرى	مزيلات العرق ومضادات العرق Deodorants and antiperspirant
Sunscreen cream	كريم الوقاية من الشمس	
Sunscreen gel	جل الوقاية من الشمس	
Sunscreen spray	بخاخ الوقاية من الشمس	بخاخ مزيل/ مضاد للعرق كريم مزيل / مضاد للعرق الكرة الدوارة (جل) مزيل/ مضاد العرق ستيك مزيل/ مضاد العرق
Others	أخرى	
Deodorants/ antiperspirant spray	بخاخ مزيل/ مضاد للعرق	
Deodorants/ antiperspirant cream	كريم مزيل / مضاد للعرق	ستيك مزيل/ مضاد العرق أخرى
Roll-on (gel) deodorant/antiperspirant	الكرة الدوارة (جل) مزيل/ مضاد العرق	
deodorant/antiperspirant stick	ستيك مزيل/ مضاد العرق	
Others	أخرى	



المراجع:

- 1-القرار الوزاري رقم 2021/199 باعتبار مواصفة قياسية خليجية (GSO1943) مواصفة قياسية عمانية ملزمة.
- 2- القرار الوزاري رقم 2021/190 بإصدار اللائحة الفنية لنظام المطابقة.
- 3-القرار الوزاري رقم 13/2012 بتحديد رسوم الخدمات والأختبارات والتحليل التي تؤديها المديرية العامة للمواصفات والمقاييس

للاستفسار التواصل

For contact

1- أرقام الهواتف - Tel. No

24774858

24774883

24774861

2- البريد الإلكتروني - Email

qcd.chemical@tejarah.gov.om



Product Test Report

Test Report no. :		TR issued date :	
Type of sample :			
Sample description			
Sampled by:		Sample condition & Temp. :	Sample Quantity:
Customer Name & address:			
Sample Date received :		Date of analysis start :	Date of Finished analysis
Production Date :		Batch No. :	
General Safety Tests for all Product Categories			
Test		Test Result	Unit
Physical Test			
1.	Homogeneity		
2.	Filthy/ Decomposed Substance		
Chemical Test			
1	pH Value		
2	formaldehyde		%
Heavy Metals Test			
1	Lead		ppm
2	Arsenic		
3	Cadmium		
4	Antimony		
5	Mercury		
Microbiological Tests			
1	Lard & Lard Derivative		CFU/ g
2	Total Aerobic mesophilic Count (Bacteria plus Yeast and Mould)		
3	Escherichia coli		
4	Staphylococcus aureus		
5	Pseudomonas aeruginosa		
6	Candida albicans		
Additional Tests			
Skin Brightening/ Whitening Products			
1	Hydroquinone		



2	Hydrogen Peroxide		%
Liquid Mouth Freshener			
1.	Safrole		%
Toothpaste			
1	Safrole		%
2.	Calcium monofluorophospates		
3.	Magnesium fluorosilicate		
4.	Strontium chloride hexahydrate		
Hair Straighteners			
1	Calcium hydroxide		%
2	Lithium hydroxide		
Hair Shampoo			
1	quinine		%
2	Selenium disulphide (anti-dandruff shampoo)		
Chemical Depilatories			
1	Alkali sulphides		%
2	Alkaline earth sulphides		
Antiperspirant			
1	Aluminium zirconium chloride hydroxide		%
2	aluminium zirconium chloride		